



## SWTrails PDX Board Meeting Minutes (*DRAFT 1*)

January 27, 2022 (via Zoom conference call)

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**Board Attendance:** Don Baack, Lee Buhler, Dave Manville, Doug Rogers, Deb Small, Robin Wendlandt.

**Guest Attendance:** Christa Britton, Virginia Hendrickson, Brett Horner, Marita Ingalsbe, Andy Jansky.

A quorum was present and the meeting was called to order at 7:05 p.m. by President Doug Rogers and introductions of those present were made.

**Approval of Agenda:** Upon motion made by Dave and seconded by Deb, the Board unanimously approved the agenda for the meeting.

**Approval of Minutes:** Upon motion made by Deb and seconded by Don, the Board unanimously approved the minutes of the December 16 meeting.

**Upcoming Community Events that we should be attending:** There are no upcoming meetings to attend in February.

**Treasurer's Report:** Lee Buhler displayed the SWTrails balance sheet, monthly income statement and fund balances. The total asset balance is \$39,091.84 as of the end of December. The breakdown of the fund balances is as follows:

|                                   |             |
|-----------------------------------|-------------|
| AARP Bench                        | \$ 1,000.00 |
| Seymour & 25 <sup>th</sup> Stairs | \$ 1,515.00 |
| SWTrails General Fund             | \$36,576.84 |
| Total                             | \$39,091.84 |

Don and Lee will prepare a draft budget for 2022 to present at next month's meeting.

**Membership Update:** Christa Britton reported the following:

**December 2021**

- New members this month: 7
- Total members for 2021: 158
- Renewals this month: 13
- New Sponsors this month: 5

**Donations for 2021:**

- Memberships: \$1800
- Sponsorships: \$7740
- Total donations YTD: \$9540

We are current on *Thank You* emails except for the one mystery donation that came through Benevity. Christa updated the thank you letter and added an official receipt.

**Social Media:** Barbara Stedman was absent so we will have a social media update next month.

**Upcoming Annual Meeting:** Doug Rogers explained that our bylaws require we hold an annual meeting in the first quarter of the year. The annual meeting includes Board member and officer election, the ratification of the budget, and the setting of members' dues. **Upon motion made by Don and seconded by Dave, the Board unanimously decided to hold the annual meeting on February 24, 2022, in conjunction with our regular monthly Board meeting.**

**Monthly walks/hikes update:** Dave will lead the next 2<sup>nd</sup> Saturday hike unless anyone else would like to step up and lead that hike. Don will lead the 2<sup>nd</sup> Saturday hike in March. Deb has a new 3<sup>rd</sup> Saturday route for February planned through Woods Park, starting from the old Smith School at SW 52<sup>nd</sup> & Marigold. Dave and Deb are working on an email template for the monthly hikes that will give consistent basic hike information, but ultimately direct people to our website for details. Last month, Deb had 22 hikers attend the 3<sup>rd</sup> Saturday hike which included 10 new people who had never been on a SWT hike before. The 2<sup>nd</sup> Saturday hike had 14 hikers attend.

**Projects, Trail Maintenance and Work Parties:** Dave is kicking off the 2022 Portland Parks & Rec work parties on February 3<sup>rd</sup> at Maricara Park. Our relationship with PP&R continues to grow and flourish through these joint work parties.

**Guest Speaker: BRETT HORNER, PP&R Parks and Trails Planning Manager:** The \$750,000 state/federal grant for planning and development of the Red Electric Trail (RET) will be received by Parks on February 23<sup>rd</sup>, and he thanked Don for helping to secure that grant. Brett then walked us through some updates on the trail project:

A project manager will be assigned in March and will work with a Parks design team, community members, and SWT in late spring of this year and Parks staff are looking forward to our input. Plans are in motion on the western end of the trail in the Alpenrose area because the ROW is established extending across Alpenrose, across Shattuck Road, and along SW Fairvale Court past Pendleton Park over to SW

Cameron. Currently we don't have ROW for the segment from SW 35<sup>th</sup> through SW 33<sup>rd</sup> at the end of Bertha. Looking out further, Brent said the State has some additional funds that they may be able to tap into to obtain clear ROW for this section since this project is now in motion.

Don asked what steps are being taken for the area east of Hillsdale towards downtown. Brett said they are still having discussions with PBOT and Trimet about further segments, such as the old SW Slavin Road connection.

Don also asked about the connection from the zoo to the 4T Trail and what is being done to eliminate the need to walk on the freeway on-ramp to connect to the trail. Don has been talking to Jill Van Winkle and Brett will follow up.

Don asked if SWT was going to get approval to build the easy connection from Owl's Creek Bridge in Marshall Park to Taylors Ferry. Dave will email Brett again with the plans for this connection.

Don re-iterated that these two projects –Marshall Park to Taylors Ferry and the 4T Trail connection are two top priorities for us.

Andy Jansky asked Brett if the city has looked at the city's Flood Plain code and how that affects trails. Brett said they are tracking the flood plains closely.

Doug asked about the budget for PP&R. Brett said they were asked to cut their budget but can use the Parks levy funding to be in a net positive position. Marita Ingalsbe asked if Metro funding is possible for the Red Electric Trail. Brett said they are running into issues on how the RET is ranked and scored – demographics are important now and this area doesn't have enough diversity to qualify for the current Metro funding. The RET is a better candidate for state money. Marita asked about the notification process for neighbors of the SW Fairvale Court ROW, as residents city-wide are often reluctant to have new trails in their neighborhoods because of improper uses and camping on them. The City is aware of this and will work with the neighbors to address their concerns, but this is an established City right-of-way and was intended originally to be a City street.

**Hike Protocol Survey Update:** Brian was absent so Doug reported that Brian will have a formal survey report for us in February with six important findings, and that Brian has also prepared an interactive map for the PBOT SW walking map update.

### **Advocates Corner:**

-- Don reported that our 2 new insurance policies with the insurance agent for East Portland Neighbors are now completed (the major one paid for by the City, and the smaller addition paid for by SWT) and Hans has all the insurance certificates in folders.

-- Don compiled a package of our accomplishments for last year and our plans for 2022, which are listed below. This will be published in SW Connection and the SWNI news.

## SWT 2022 PLANS

- Seek permits to repair Trail 1 from SW Twombly to SW Melville, create a new connection at SW 25th and SW Seymour, create a new trail on SW 26th from Texas north, and begin efforts to improve Trail 4 at 10th and Canby.
  - Perform trail maintenance on Portland Parks trails the first Thursday of each month and participate in the “Individual Volunteer” trail maintenance program of Portland Parks. Projects will include improving the trail from the south end of Marshall Park to SW 11th, rebuilding steps in Woods Park, adding improvements to the existing Raz Baack Crossing of Stephens Creek Natural Area, and repair damaged fences in many areas.
  - Work with the SW Transportation Committee of SWNI to identify and set priorities for improving the crosswalks on city streets throughout SW Portland.
    - Add more self-led hikes to our existing inventory.
  - Implementation of the Fiscal Sponsorship with the SW Volunteer Tool Library if it succeeds in securing a site for the library.
  - Continue monthly hikes on the 2nd and 3rd Saturdays, weather permitting.
  - Participate in Multnomah Parade and staff a booth.
  - Hold monthly meetings on the 4th Thursday of each month (the 3rd Thursday in November and December).
  - Conduct a comprehensive inventory of existing SWTrails signs across all jurisdictions to better inform the public of our existing urban trail network.
  - Lead guided tours of the Red Electric Trail route for elected officials.
  - Celebrate the opening of the new Red Electric Trail Multimodal Bridge in spring of 2022
- Hillsdale to Lake Oswego Regional Pedestrian Trail:*
- Repair a portion on SW 19th from Moss to Capitol Hill Road if funding from earmarks becomes available during the year and permits are forthcoming.
  - If called on by Oregon State Parks, build a portion on Tryon Creek Park Property after earmark funds are available.
  - Develop a website when earmarked funds become available.
  - Begin the coordination of the design, acquisition, and installation of signage for the [Trail](#) when earmarked funding becomes available.
  - Build new trail on a portion of the Trail on Portland Parks property, from north end of Marshall Park to SW17th and Taylors Ferry Rd, if Portland Parks (permits pending).

**Upon motion made by Don and seconded by Robin, the Board unanimously authorized the expenditure of \$3,000 for the purchase of materials to finish the repair of Trail #1 at Twombly.** (Dave suggested we revisit using juniper in the future for stairs, instead of creosote treated wood.)

**Last Minute Announcements:** There were no last minute announcements.

**Next Meeting:** Scheduled for Thursday, February 24, 2022.

***There being no further business, the meeting was adjourned at 8:25 pm***

*--Respectfully submitted by Robin Wendlandt, SWTrails Secretary*